

**MATAGORDA COUNTY NAVIGATION DISTRICT NO. ONE
MINUTES OF THE BOARD OF COMMISSIONERS
REGULAR BOARD MEETING
April 2, 2020**

I. Chairman Jimmy Neeley called the meeting via Phone Conference of April 2, 2020 to order at 1:05 p.m. Chairman Neeley announced the Notice of Meeting had been duly posted and there was a quorum present. Chairman Neeley welcomed visitors.

ATTENDEES:

David Aparicio, Commissioner
Jimmy Neeley, Chairman
Greg Seaman Commissioner
Donny Tran, Commissioner
Victor Eggemeyer, Commissioner
Victor Martinez, Port Director

Verna H. Williams, Port Office Mgr.
Isidro Castanon, Port Attorney
Tom Schmidt, Urban Engineering
Matt Glaze, Urban Engineering
Mike Ferdinand, MCEDC
Alan Schulman, Palacios Beacon
Ricky Milam, Tres Palacios Seafood

Ricky Milam spoke about his business and other shrimping businesses on the Port needing some type of Financial Assistance from MCND#1. The COVID19 is seriously affecting the shrimping industry. Vendors are not ordering shrimp and workers want to stay home as requested by Governor Abbott.

Mike Ferdinand stated, he recommends Businesses go to Matagordaopenforbusiness.com to complete a Damage Assessment Survey for their Business. Hopefully, these businesses can get some type of assistance. Mike also gave a brief report on other project updates.

II. 1. Consideration and possible action to accept Urban Engineering's recommendation of successful bidder for Task Order #43, Port Repairs – Hurricane Harvey (FEMA). Mr. Martinez stated, this is the second time to run this project for bid. Bid notices were posted and calls were made by Urban and MCND#1 in order to secure as many qualified bidders as possible for the project. If you look on the next page at Urban's Recommendation, you'll see the bids that were made. Rhoades Land Leveling and Excavation came in at \$357,000 with completion in 300 days. Shirley and Sons came in at \$364,922 with completion at 60 days. Urban recommends Shirley and Sons because of the substantially less days for completion of this project. FEMA's damage estimate came in at \$338,000. This is a 90/10 Match at 90% FEMA would pay \$304,000 we would pay the remaining of whichever one we choose on this bid. FEMA requires us to submit an extension request for each project every six months. The last one I requested for us to extend from February 25, 2020 to August 25, 2020. My recommendation would be to go with Urban's recommendation to choose Shirley and Sons, thus allowing us to potentially be completed with this project well before the next extension request that would need to be submitted. Our match would be about \$58,000. A motion was made by Commissioner Eggemeyer to accept Urban Engineering's recommendation of successful bidder Shirley and Sons at \$364,922 with completion at 60 days for Task Order #43, Port Repairs – Hurricane Harvey (FEMA). Commissioner Tran seconded the motion. All voted affirmatively and the motion passed.

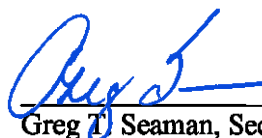
II. 2. Consideration and possible action to approve Change Order No. 2 by Urban Engineering Port Commercial Center Roadway and Drainage Improvements TXDOT Rider 45 Project FY-2018. Mr. Martinez stated, this change Order is needed to add more repair and improvements that are needed on the Port roads. See the next page for the details on the additional work. We have room in the grant funding authorized to cover this amount that we need to deplete. I recommend we approve this Change Order. A motion was made by Commissioner Aparicio to approve Change Order No. 2 by Urban Engineering Port Commercial Center Roadway and Drainage Improvements TxDOT Rider 45 Project FY-2018. Commissioner Eggemeyer seconded the motion. All voted affirmatively and the motion passed.

II. 3. Consideration and possible action to approve Change Order No. 1 by Urban Engineering Port Roads and Drainage Improvements TXDOT Rider 45 Project FY-2019. Mr. Martinez stated, this Change Order is also needed to add more repair and improvements that needed on all the Port roads. See the next page for the details on the additional work. This basically will allow the repair of all the roads on the Port and some additional drainage improvements. We have room in the grant funding authorized to cover this amount that we need to deplete. I recommend we approve this Change Order as well. A motion was made by Commissioner Seaman to approve Change Order No. 1 by Urban Engineering Port Roads and Drainage Improvements TxDOT Rider 45 Project FY-2019. Commissioner Tran seconded the motion. All voted affirmatively and the motion passed.

II. 4. Consideration and possible action on lease payments due for April 2020. Mr. Martinez stated, the COVID-19 outfall has negatively affected many businesses all over the world. Unfortunately, our Palacios Shrimping fleet has felt that impact as well. We've received inquiries from our Port tenants on whether the Navigation District will offer any relief on rent that is due and upcoming. The District has approved blanket rent abatements or reductions in the past whenever there is an economic downturn. On the next pages, I've included a couple of examples of what was done in the past. I don't have any specific recommendations, but I believe it's worth the discussion. After discussion, a motion was made by Commissioner Eggemeyer to give the shrimp related businesses on the Port a 50% reduced rent rate for three months (April – June), to be effective April 1, 2020. Commissioner Tran seconded the motion. Motion passed with Majority vote. Commissioner Aparicio and Commissioner Seaman abstained from the discussion and motion due to conflict of interest with Commercial Leases.

III. SCHEDULE THE NEXT MEETING DATE, TIME AND PLACE. The next Regular Board Meeting was scheduled for Thursday, April 23, 2020 at 1:00 p.m. at the Port Administration Building.

IV. ADJOURNMENT. Commissioner Aparicio moved to adjourn and was seconded by Commissioner Eggemeyer the motion carried, and the meeting adjourned at 1:58 p.m.



Greg T. Seaman, Secretary