

**MATAGORDA COUNTY NAVIGATION DISTRICT NO. ONE
MINUTES OF THE BOARD OF COMMISSIONERS
REGULAR BOARD MEETING
November 14, 2019**

I. Chairman Jimmy Neeley called the meeting of November 14, 2019 to order at 1:03 p.m. Chairman Neeley announced the Notice of Meeting had been duly posted and there was a quorum present. The Pledge of Allegiance was recited. Chairman Neeley welcomed those in attendance and thanked them for coming.

ATTENDEES:

David Aparicio, Commissioner

Jimmy Neeley, Chairman

Greg Seaman Commissioner

Donny Tran, Commissioner

Victor Eggemeyer, Commissioner

Victor Martinez, Port Director

Verna H. Williams, Port Office Mgr.

Isidro Castanon, Port Attorney

Jose Ortiz, Maintenance Contractor

Matt Glaze, Urban Engineering

John Koch, Texas General Land Office

Alan Schulman, Palacios Beacon

Mike Ferdinand, MCEDC

I. 5. Report from Matagorda County Economic Development Corporation. Mike Ferdinand, MCEDC Executive Director, gave a report on Matagorda County projects. He will give more detail on Palacios Projects during Executive Session.

II. 1. Consideration and approval of Minutes of Previous Meetings (10/24/19). Minutes from the Regular Board Meeting of October 24, 2019 were reviewed. Commissioner Seaman moved to accept the minutes as presented. Commissioner Tran seconded the motion. All voted affirmatively and the motion passed.

II. 2. Consideration and approval of Lease Activity since last Regular Board Meeting. Mr. Martinez reported on lease activity since the last regular Board meeting. There is one Commercial Building Lease Renewal (Tx Parks & Wildlife), and one Recreational Lease Renewal (De Villiers). Occupancy for TB#3 Docks B-E is 92% and 87% for F&G slips are occupied. A motion was made by Commissioner Eggemeyer to approve Port Lease Activity, as presented. Commissioner Aparicio seconded the motion. All voted affirmatively and the motion passed.

II. 3. Action to approve Payment to the Palacios Volunteer Fire Department for their continued services to the Port of Palacios and to all Port tenants and boat owners who operate from the Port. Mr. Martinez stated the Palacios Volunteer Fire Department continues to provide outstanding support and service to the Port and its Tenants. Each year the District issues funds to the Department for their fire and rescue response-related services to the Port. We budgeted \$5,000 in the FY2019 Budget for this purpose. I recommend we distribute these funds at this time. Commissioner Aparicio made a motion to approve the Palacios Volunteer Fire Department payment in the budgeted amount of \$5,000 for their continued services to the Port of Palacios and to all Port tenants and boat owners who operate from the Port. Commissioner Eggemeyer seconded the motion. All voted affirmatively and the motion passed.

II. 4. Consideration and action to Amend Sick Leave Bank Terms and approve 2 year-extension for current Sick Leave Bank Committee members. Mr. Martinez, I need more time to go over the County & MCND#1's Sick Leave Policies before making changes.

III. INTERNAL & FINANCIAL REPORTS for Board discussion and appropriate action Internal Reports.

a. Contractor's Port Maintenance Report

b. Port Director's Operations, Promotion & Development Activity verbal report.

Consideration and approval of Current Voucher Control Report. Commissioner Eggemeyer made a motion to accept the Current Voucher Control Report. Commissioner Tran seconded the motion. All voted affirmatively and the motion passed.

Consideration and approval of Current Register Reports. After review, Commissioner Seaman made a motion to approve the current Register Reports. Commissioner Aparicio seconded the motion. All voted affirmatively and the motion passed.

Consideration and approval of 3rd Quarter Financial Report. After review, Commissioner Tran made a motion to approve the 3rd Quarter Financial Report. Commissioner Aparicio seconded the motion. All voted affirmatively and the motion passed.

Consideration and approval of Current Investment Activity Report and 3rd Quarter Investment Report. Mrs. Gonzalez reported on the Current Investment Activity Report and 3rd Quarter Investment Report. Commissioner Eggemeyer made a motion to approve the Current Investment Activity Report and 3rd Quarter Investment Report. Commissioner Aparicio seconded the motion. All voted affirmatively and the motion passed.

IV. EXECUTIVE SESSION – At 2:35 p.m., the Board went into an Executive Session, as authorized by the Texas Government Code Sections 551.071, 551.072 and 551.087 of the Open Meetings Act, permitting discussion and deliberation in an Executive Meeting for the following purpose:

1. Consultation with Attorney on legal matters as permitted under Sections 551.071 including, but not limited to some of the other matters listed below to be discussed in Executive Session.
2. To conduct deliberations regarding real property and to conduct deliberations regarding economic development as permitted under Sections 551.072 and 551.087 including, but limited to the following matters:
 - a. Discussion concerning future development of properties and leases
 - b. Discussion concerning default leases
 - c. Discussion on repair of Port property
 - d. Discussion on Marine Education Center

V. RETURN TO OPEN SESSION – The Commissioners returned to Open Session at 4:22 p.m. No other motions were offered for action from Executive Session.

VI. SCHEDULE THE NEXT MEETING DATE, TIME AND PLACE. The next Regular Board Meeting was scheduled for Thursday, December 19, 2019 at 1:00 p.m. at the Port Administration Building.

VII. ADJOURNMENT. Commissioner Eggemeyer moved to adjourn and was seconded by Commissioner Tran the motion carried, and the meeting adjourned at 4:25 p.m.



Greg T. Seaman, Secretary